

National Chimney Sweep Guild  
Board of Directors Meeting  
August 4, 2016 – 9 a.m. EST  
Plainfield, IN

President Jeremy Biswell called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9: 18 am EST

**Directors Present:** Jeremy Biswell, Jasper Drenkler, Ron Rust, Gregg Boss, Mike Elliott, Jeff Keefer, Tom Hunkele, Dennis Dobbs, Ed Ridgeway, Diane Pilger (ex-officio)

**Directors Absent:** Stuart Karanovich, Bob Ferrari

**Staff Present:** Megan McMahon, Ashley Eldridge, Darcy Marlett, Frances Kelly

**Guests Present:** Jay Walker

**A motion was made** by Ron Rust and seconded by Dennis Dobbs to accept the minutes from the May 17, 2016: All in favor. Motion carries.

**President's Report:** As submitted by Jeremy Biswell

**Treasurer's Report:** As submitted by Ron Rust

**A motion was made by** Dennis Dobbs and Ed Ridgeway seconded by to accept the Treasurers Report. All in favor. Motion carries.

**Executive Director's Report:** As submitted by Frances Kelly

**Education Director's Report:** As submitted by Ashley Eldridge

**Marketing Report:** As submitted by Darcy Marlett

**Membership Coordinator Report:** As submitted by Debbie Cornelius

**Legal Report:** As submitted by Tracy Marshall

### **Consent Agenda**

#### **Director Reports:**

- **Region 1** as submitted by Mike Elliott
- **Region 2** as submitted by Ed Ridgeway
- **Region 3** as submitted by Ron Rust
- **Region 4** as submitted by Jeff Keefer
- **Region 5** as submitted by Jasper Drenkler
- **Region 6** as submitted by Bob Ferrari

- **Supplier Director** as submitted by Stuart Karanovich

**Committee Reports:** As submitted

- **Bylaw Report** as submitted by Jasper Drengler
- **Ethics Committee Report** no report at this time
- **Governance Report** as submitted by Jay Walker
- **Government Affairs** as submitted by Darcy Marlett
- **International Relations Report** as submitted by John Pilger
- **Membership Committee Report** as submitted by Bob Ferrari
- **NFPA 211** no report at this time
- **NFPA 31** as submitted by John Pilger
- **NFPA 54** no report at this time
- **Site Selection** as submitted by Frances Kelly
- **Technical Advisory Council Report** as submitted by Mike Segerstrom
- **Apprenticeship Committee Report** as submitted by Jim Bostaph
- **Scholarship Committee Report** as submitted by Gregg Boss

**A motion was made** by Ron Rust and seconded by Greg Boss to accept the consent agenda. All in favor. Motion carries.

**Old Business**

- None at this time

**New Business**

- Approval of 2016-17 Budget

**A motion was made** by Greg Boss and seconded Tom Hunkele by to approve the 2016- 17 Budget. All in favor. Motion carries.

- Potential new membership benefit: Life Leadership- Total Access
  - Debbie to review program to add to member benefits
- Employee handbook updates – will be voted on at November meeting
- Convention planning- celebration of 40<sup>th</sup>
  - No formal entertainment for banquet
- Next meeting date: Go to Meeting, November 9, 10 a.m.- noon EST

**Closed session was** called by Vice President Jasper Drengler at 11:36

**Closed session was** ended at 11:58

**A motion was made** by Ron Rust and seconded by Jeff Keefer to adjourn the meeting.

**Meeting adjourned** at 12:00pm.