Approved

National Chimney Sweep Guild

Board of Directors Meeting

July 15, 2020 – 9:00 AM EST

President Jasper Drengler called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9:24am EST.

**Directors Present: Jasper Drengler, Jeff Keefer, Joe Sauter, Ron Rust, Jesse Peralta, Gregg Boss, Tom Hunkele, Steve Scally, Matt Mair, Bill Thornton, and Stuart Karanovich (by Zoom meeting)**

**Directors Absent:**

**Staff Present: Megan McMahon, Annemarie Stockton, Russ Dimmitt**

**Guests Present: Chuck Roydhouse, Tracy Marshall and Larry Halprin**

**A motion was made** by Ron Rust and seconded by Gregg Boss to accept the minutes from March 31, 2020: All in favor. Motion carries.

**President’s Report:** As submitted by Jasper Drengler

**Treasurer’s Report:** As submitted by Matt Mair

**A motion was made by Ron Rust** and seconded by Joe Sauter to accept the Treasurers Report. All in favor. Motion carries.

**Executive Director’s Report:** As submitted by Megan McMahon,

**Education Director’s Report:** As submitted by Russ Dimmitt

**Marketing Report:** As submitted by Annemarie Stockton

**Legal Report:** As submitted by Keller and Heckman LLP

**Director Reports:**

* **Region 1** as submitted by Matt Mair
* **Region 2** as submitted by Bill Thornton
* **Region 3** as submitted by Ron Rust
* **Region 4** as submitted by Jeff Keefer
* **Region 5** as submitted by Jasper Drengler
* **Region 6** as submitted by Jesse Peralta
* **Supplier Director** as submitted by Stuart Karanovich

**Gregg Boss -**  Missouri Bill, everything is on hold due to Covid. Trying to get as much work done before October/November. Thinking we might be shut down by the time flu season gets here.

**A motion was made by Gregg Boss** and seconded by Steve Scally to accept the consent agenda. All in favor. Motion carries.

**Committee Reports:**

* **Bylaw Report** no report Jeff Keefer
  + Created form to request changes to the Bylaws
* **Ethics Committee Report** as submitted by Joe Sauter
* **Governance Report** as submitted by Thomas Hunkele
  + Will be proposing to add in the bylaws that in order to be on the board, you have to either be a sweep business owner or a supplier – not both
* **Government Affairs Report** no report Jeff Keefer
* **International Relations Report** as submitted by John Pilger
* **Membership Committee Report** as submitted by Brittney Burton
* **NFPA 211** no report Jim Brewer
* **NFPA 31** as submitted by John Pilger
* **NFPA 54** no report Jim Brewer
* **Site Selection** as submitted by Megan McMahon
* **Technical Advisory Council Report** as submitted Steve Scally

**Old Business**

* None

**New Business**

* Oath of Office
* Conflict of Interest Declarations
* New Committee Chairs
  + Bill Thornton – Governance
  + Tom Hunkele – Bylaws
  + Jesse Peralta – Membership
* Mission Statement Revision
  + The National Chimney Sweep Guild inspires innovation, professionalism and community among chimney and venting professionals through advocacy, industry leading conferences and journalism for the success of our members and the growth of the chimney sweep industry.
    - Motion by Gregg Boss and Joe Sauter second to accept the new mission statement
* Panel and Town Hall Meetings
  + Continuing that partnership with CSIA. Committee will meet to decide plan going forward.
* Jasper requested that the At-Large Directors submit reports for the agenda moving forward.
* Next Meeting dates:
  + August 10-11, 2020 Plainfield, IN

**A motion was made** by Ron Rust and seconded by Steve Scally to adjourn.

**Meeting adjourned** at 11:02 AM EST by President Jasper Drengler