## Draft Not Yet Approved

## Chimney Safety Institute of America

## Board of Directors Meeting

## April 16th, 3pm, Norfolk, VA

President Chuck Hall called the meeting of the Chimney Safety Institute of America Board of Directors to order at 3:10pm

**Directors Present**: Mike Segerstrom, John Pilger, Mark Stoner, John Ceaser, Tommy Nelms, Hope Stevenson, Darin Bibeau, Chuck Roydhouse, Chuck Hall

**Directors Absent:** Patrick tinsley

**Guests Present:** Jim Bostaph, John Bently, Steve Scally, David Newton, Ken Hoelscher, Diane Pilger, Collin Harber, Michael Mohr, David Steward, Thomas Rhines, Jim Brewer Art Garret, Jasper Drengler, Matt Mair, Jeremy Biswell, Joe Sauter

**Staff present:** Russ Dimmitt, Megan McMahon  
  
**A motion was made** by to accept minutes from Mike Segerstrom to accept the November 2018 minutes. Seconded by Darin Bibeau. Approved unanimously.

**President’s Report:** As submitted by Chuck Hall.

**Treasurer’s Report:** As submitted by Darin Bibeau

Motion – Pilger then second by tommy Nelms

**Motion made by** motioned to accept Treasurers report, by, seconded by. Motion passed.

**Executive Director Report:** As submitted by Megan McMahon.

* As submitted

**Director of Education Report**: As submitted by Russ Dimmitt

* As submitted

**Director of Marketing Report:** As submitted by Megan McMahon

* As submitted

**Legal Report:** As submitted by Art Garrett, Keller & Heckman LLP.

* As submitted

**Consent Agenda**

* **Affiliated Trades Committee Report**
  + Mark stoner and Chuck Hall spoke about HPBA and NADCA attendance
* **Certification Committee** Report
  + Updates awaiting new manual
  + Joe Sauter asked about training the new instructors
  + David Steward asked about incentives for taking the new exam rather than renewing with ceus as an incentive

* **CEU Committee Report** as submitted by Donna Kasmer
  + Ron Rust asked who was in charge- Chuck R mentioned he plans to take charge of the committee moving forward after the reign change
* **Education Development Committee Report** as submitted by Tommy Nelms
* **Governance Committee Report** as submitted by Hope Stevenson
* **International Relations Committee Report** as submitted by John Pilger
* **Long Range Planning Committee Report** as submitted by Chuck Roydhouse
* **Product Acceptance Committee Report** as submitted by Megan McMahon on behalf of Eric Adair
* **C-DET Committee Report** as submitted by John Bently
  + John indicated he would like a 3 day class- emphasized the need for more hands on training
  + New technology to be utilized
* **Ethics Committee** as submitted by Eric Adair
  + Spoke about John Pilger taking over the ethics committee in the interim.
* **Finance Committee Report** as submitted by Darin Bibeau
* **Master Chimney Sweep Taskforce Report** as submitted by John Pilger
  + After meeting this morning, new items were added to make things more attainable
    - CSIA online courses (total 12 hour)- general housekeeping- new options will be submitted to the board for approval
* **Roadshow committee report** as submitted by Megan McMahon on behalf of Mike Segerstrom
* **Safety Committee**- no report submitted

* **Motion made by** motioned made Tommy Nelms by to accept consent agenda, seconded by Mike Segerstrom. Motion passed.

**New business**

* + 2019 Resolutions
    - John Ceasar read Eric Adairs resolution
  + Election of 2019-20 officers
    - Slate proposed:
      * President- Chuck Roydhouse
    - Vice President- Tommy Nelms
    - Treasurer- Darin Bibuea
    - Secretary- John Ceaser
      * John Pilger first- Hope second
    - Swearing in of officers
    - New Presidents address
      * Honored, up to the challenge, wanted it for a long time. Ready for all the thing in motion.
    - Committee chairs
* Next meeting dates:
  + - May 8th-10th, 2019, Tech Center, Plainfield, IN
    - Budget meeting
      * August 5-6th

**Motion to adjourn** by John Pilger and seconded by Charles Hall ; motion passed.

**Meeting adjourned** by Chuck Roydhouse at 4:30