

National Chimney Sweep Guild  
Board of Directors Meeting  
September 13, 2011 – Plainfield, IN

President Walker called the meeting of the National Chimney Sweep Guild Board of Directors to order at 8:07 a.m. Eastern.

Directors Present: Jeremy Biswell, Dennis Dobbs, Bob Fleeer, Fred Joy, Phil Mitchell, Mark Maynard, Diane Pilger, Edmund Poplawski, Jay Walker, Randy Brooks (ex-officio)

Directors Absent: Marge Padgitt (excused)

Staff Present: Mark McSweeney, Melissa Heeke, Ashley Eldridge, Candice Bradbury and Tracy Marshall (via conference call)

President Walker led the group in the Pledge of Allegiance.

Dennis Dobbs led an invocation for the group.

Phil Mitchell read the minutes from the May 2011 meeting.

A motion was made by Dennis Dobbs and seconded by Fred Joy to accept the May 2011 minutes of the National Chimney Sweep Guild. Voting in favor: All in favor. Motion carries.

President's Report: As submitted by Jay Walker. He added that he was honored to represent the Guild at the recent ESCHFOE technical meeting in Indianapolis. He also commended staff on a successful event.

Treasurer's Report: As submitted by Mark Maynard. He added that an additional \$44,565 was added to the organization's reserves. He confirmed that the Return of Dues Program is fully funded.

A motion was made by Edmund Poplawski and seconded by Dennis Dobbs to accept the Treasurer's report as presented. Voting in favor: All in favor. Motion carries.

Executive Director's Report: As submitted by Mark McSweeney. A discussion was held regarding director term limits.

Legal Report: As submitted by Tracy Marshall of Keller and Heckman. She added that there are approximately twelve open trademark violation cases. A discussion was held regarding the Return of Dues Program.

A motion was made by Phil Mitchell and seconded by Fred Joy to accept the Consent Agenda as presented with the exception of the Governance Committee Report. Voting in favor: All in favor. Motion carries.

Governance Committee Report: Presented by Randy Brooks. A discussion was held regarding open seats for the 2012 election.

Old Business

- None submitted.

New Business

- 2011 – 2012 Fiscal Year Budget Approval

A motion was made by Dennis Dobbs and seconded by Bob Fleeer to approve the FY11-12 budget as presented by the Finance Committee. Voting in favor: All in favor. Motion carries.

- Next Meeting

The next meeting of the National Chimney Sweep Guild will be held online and via conference call on November 2, 2011 (1:30 – 3:30pm Eastern).

- NCSG Agreements with CSIA

Jay Walker signed four agreements with the Chimney Safety Institute of America including the Real Estate Lease, Discount, Expense Sharing and the ESCHFOE Agreements.

- Return of Dues Program

A discussion was held regarding the logistics of the Return of Dues Program that was in place from 1982 – 1989. A letter has been mailed to all members eligible for the program which outlined the benefits available to individual program participants and asking for beneficiaries to be named.

A motion was made by Phil Mitchell and seconded by Diane Pilger to adjourn the meeting of the National Chimney Sweep Guild. Voting in favor: All in favor. Motion carries.

The meeting was adjourned at 9:07am.