

Minutes
National Chimney Sweep Guild
Board of Directors Meeting
November 19, 2014 - Teleconference

President Biswell called the meeting of the National Chimney Sweep Guild Board of Directors to order at 10:05.

Directors Present: Jeremy Biswell, Greg Boss, Fred Joy, Phil Mitchell, Ron Rust, Kevon Binder, Jasper Drengler, Bob Ferrari, Edmund Poplawski, Diane Pilger arrived at the meeting at 11:08 a.m.

Directors Absent: None.

Staff Present: Frances Kelly, Megan McMahon, Ashley Eldridge, Darcy Marlett, Tracy Marshall

Guests Present: Jay Walker, Jim Gillam

Approval of August Minutes

- Correct Ron Rust's name where listed as Ron Russ
- Add Bob Ferrari

A motion was made by Ron Rust and seconded by Bob Ferrari to accept the minutes from the August 22, 2014. Voting for favor: All in favor. Motion carries.

President's Report: As submitted by Jeremy Biswell

Treasurer's Report: As submitted by Ron Rust

A motion was made by Phil Mitchell and seconded by Greg Boss to accept the Treasurer's Report. Voting for favor: All in favor. Motion carries.

Executive Director's Report: As submitted by Frances Kelly
Edmund Poplawski requested that a site-selection report and convention information be included in report going forward. President Biswell indicated that committee structures would be reviewed after the February, 2015 meeting. President Biswell requested that Edmund draft an SOP for the trade show with respect to site selection.

Marketing Report: As submitted by Darcy Marlett

Legal Report: As submitted by Art Garrett

- Additional discussion on Scholarship 501 c(3) application

Consent Agenda

Director Reports: All as submitted

- **Region 1**
- **Region 2**
- **Region 3**
- **Region 4**
- **Region 5**
- **Region 6**
- **Supplier Director**

A motion was made by Edmund Poplawski and seconded by Fred Joy to accepted the consent agenda. Voting for favor: All in favor. Motion carries.

Committee Reports: As submitted

- **Bylaw Report** As submitted by Jasper Dregler
- **Ethics Committee Report** As submitted by Andy Raycroft
- **Governance Report** As submitted by Jay Walker
- **Government Affairs** As submitted by Phil Mitchell
- **International Relations Report** As submitted by John Pilger
- **Membership Committee Report** As submitted by Bob Ferrari
- **NFPA 211** As submitted by Jim Brewer – discussion whether proposed changes are a restraint of trade
- **NFPA 31** As submitted by John Pilger
- **NFPA 54** As submitted by Jim Brewer
- **Technical Advisory Council Report** As submitted by Michael Segerstrom
- **Apprenticeship Committee Report** As submitted Jim Bostaph
- **Scholarship Committee Report** As submitted by Fred Joy

Old Business

- Scholarship committee and 501 c(3) Designation – new entity will require a board. President Biswell suggested asking the NCSG membership for interest and to see if there is anyone with experience working with scholarships.
- Discount agreement with CSIA – Frances is to contact Jim Bostaph and requested a deadline for discussion.

New Business

- Van – discussion regarding purchase and money availability
- Cancellation of George Kerr as convention speaker – Ashley informed the board the Mr. Kerr had to cancel because of some personal issues. The board requested that Ashley find another speaker to cover the same topic.

- Next Meeting
 - February 17, 1-3 p.m. EST, Lancaster, PA

- Intentions for running for office positions
 - Jeremy Biswel intends to run for Board President
 - Jasper Drengler intends to run for Board Vice President
 - Greg Boss intends to run for Board Secretary
 - Ron Rust intends to run for Board Treasurer
 - Discussion on how to best utilize information from Wonderlick Test – Frances is to follow up with Hope Stevenson regarding the testing results.

A motion was made by Ron Rust and seconded by Jasper Drengler to adjourn the meeting.
Voting for favor: All in favor. Motion carries.

Meeting adjourned at 11:38.