

National Chimney Sweep Guild
Board of Directors Meeting
November 6, 2013
Online and via Teleconference

President Diane Pilger called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9:10am

Directors Present: Diane Pilger, Ken Hoelscher, Fred Joy, Phil Mitchell, Ron Rust, Edmund Popylaski, Jeremy Biswell, Bob Ferrari, Bob Fler, Gregg Boss, Jasper Dregler

Directors Absent: None Absent

Staff Present: Frances Kelly, Ashley Eldridge, Debbie Cornelius, Darcy Marlett

Guests Present: John Pilger, CSIA President; Jay Walker, ex-officio

Board Meeting Minutes

A motion was made by Ron Rust to waive the reading of the minutes and accept the minutes as posted seconded by Bob Ferrari. Voting for favor: All in favor. Motion carriers.

President's Report: As submitted by Diane Pilger.

Treasurer's Report: No report submitted

- Discussion was held regarding the rent and maintenance on the building
- Discussion was held regarding the capital improvement budget
- Treasurer's Report will be sent out at a later date
- Ms. Kelly to touch base with Candice regarding financials

Executive Director's Report: As submitted by Frances Kelly

- Discussion on promoting guild members on the installation side

Legal Report: As submitted by Art Garret

- Logo infringement work continues
- Working on OSHA fall protection
- Revisions to the employee handbook completed
- Logo renewal with the patent trademark office

Consent Agenda

- Discussion was held regarding the process of complaints against supplier members. Debbie Cornelius covered the procedure for filing ethics complaints.
- Letters to be sent to executive committee members who are not board members, to be completed by board chair, possible thank you gift
- Region 4 committee report to be submitted at a later date, will be accepted at November 22 meeting

A motion was made by Edmund Poplawski to accept consent agenda, motion withdrawn

New motion was made by Edmund Poplawski to vote on consent agenda on November 22, seconded by Gregg Boss. Voting in favor: All in favor. Motion carries.

Committee Reports

- Discussion was held regarding NFPA 31 recommending only certified professionals to install chimney liners. John Pilger commented that the NFPA will only recommend a qualified individual, not a specific certifying body.

Old Business

History Project

- Discussion on how to continue history project and individuals who can be contacted to contribute

New Business

- Trademark Issue
 - o Debbie Cornelius discussed current state of a trademark issue and what has occurred so far
- Letter from Jerry Isenhour regarding booth fee
 - o Discussion regarding setting rules on this kind of discount
 - o Discussion regarding whether this type of discount applies to sitting directors versus former directors
 - o Discussion on need to clarify what Mr. Isenhour's rights and entitlements are

Ron Russ takes leave of meeting at 11:03

- Task force to be assigned by Diane Pilger, policy to be submitted at meeting on the 22nd.
- Next Meeting: at convention, Tuesday, March 18, 2014, 3-5 p.m.
 - o Special meeting, Friday, November 22, 9:30 Eastern time

A motion was made by Bob Ferrari makes motion to adjourn the meeting, seconded by Gregg Boss. Voting in favor: All in favor. Motion Carries

Meeting adjourned at 11:08