

National Chimney Sweep Guild  
Board of Directors Meeting  
November 2, 2011  
Online and via teleconference

President Walker called the meeting of the National Chimney Sweep Guild Board of Directors to order at 1:34 p.m. Eastern.

**Directors Present:** Jeremy Biswell, Dennis Dobbs, Bob Flear, Fred Joy, Phil Mitchell, Mark Maynard, Marge Padgitt, Diane Pilger, Edmund Poplawski, Jay Walker, Randy Brooks (ex-officio)

**Staff Present:** Mark McSweeney, Melissa Heeke, Ashley Eldridge, Candice Bradbury and Tracy Marshall.

**Guest:** John Pilger

**A motion was made** by Jeremy Biswell and seconded by Edmund Poplawski to approve the minutes of the September 13, 2011 meeting. Voting in favor: All in favor. Motion carries.

**President's Report:** As submitted by Jay Walker. He added that he has appointed Mark Maynard and Randy Books to the Capital Improvements Committee. Randy Brooks has agreed to serve as the representative to the International Code Council.

**Treasurer's Report:** As submitted by Mark Maynard.

**A motion was made** by Dennis Dobbs and seconded by Diane Pilger to approve the Treasurer's Report as submitted. Voting in favor: All in favor. Motion carries.

**Executive Director's Report:** As submitted by Mark McSweeney. He added that he and Candice have been reviewing options for health insurance programs for the professional staff. He also added an update on the database and website upgrades.

**Legal Report:** As submitted by Keller & Heckman and presented by Tracy Marshall.

**A motion was made** by Bob Flear and seconded by Phil Mitchell to authorize Keller & Heckman to take legal action as necessary against Dean Joyner and his business entities. Voting in favor: Jeremy Biswell, Dennis Dobbs, Bob Flear, Fred Joy, Phil Mitchell, Mark Maynard, Marge Padgitt, Diane Pilger, Edmund Poplawski and Jay Walker. Motion carries.

#### **Consent Agenda**

**A motion was made** by Marge Padgitt and seconded by Mark Maynard to accept the consent agenda as presented. Voting in favor: All in favor. Motion carries.

#### **Committee Reports**

- **NFPA 31:** As submitted by John Pilger.

- **Governance Committee:** As submitted by Randy Brooks. He added that Ken Hoelscher has also been nominated for Region 4 and Diane Pilger has been nominated for an At-Large position.

- **Membership Committee:** As submitted by Jeremy Biswell. He requested that board members reach out to previous members to encourage them to renew.

- **PR Task Force Report:** As submitted by Marge Padgitt.

- **Discussion List Committee Report:** As submitted by Marge Padgitt.

**A motion was made** by Marge Padgitt and seconded by Fred Joy to make the trial event promotion changes from earlier this year a permanent part of the discussion list guidelines. Voting in favor: All in favor. Motion carries.

- **Site Selection Committee:** As submitted by Diane Pilger. Mark McSweeney added a Convention Planning Committee update including a report on the room pickup for NCSG Innovation 2012 in Orlando. He also shared details of the Valentine's Day dinner and the SEEK to WIN! program.

- **Technical Advisory Council:** As presented by Dennis Dobbs.

- **Bylaws Committee:** As submitted by Diane Pilger.

#### **Old Business**

None submitted.

#### **New Business**

- **Use of Public Service Announcements:** Mark Maynard provided an update on the purpose of and how to use the Public Service Announcements. He added that there will be a focus on how to use the PSAs at one of the sessions at the convention in Orlando.

- **Officer intentions 2012-2013:** Jay Walker has stated his intention to continue to serve as President. Diane Pilger intends to continue as Vice President. Phil Mitchell intends to continue as Secretary. Mark Maynard intends to continue as Treasurer.

- **Consideration of national philanthropy program with CSIA:** A discussion was held regarding logistics of working with CSIA on a potential future national philanthropy project. Dennis Dobbs, Diane Pilger and Edmund Poplawski have volunteered to help with the project. Additionally, Jay Walker will contact other potential volunteers.

- **Next Board Meeting:** Tuesday, February 14, 2012, 1pm EST, Orlando, FL

A motion was made by Jeremy Biswell and seconded by Diane Pilger to adjourn the meeting. Voting in favor: All in favor. Motion carries.

The meeting was adjourned at 3:04pm.