

National Chimney Sweep Guild
Board of Directors Meeting
May 20, 2014
Plainfield, Indiana

President Pilger called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9:10.

Directors Present: Diane Pilger, Jeremy Biswell, Gregg Boss, Fred Joy, Phil Mitchell, Ron Rust, Kevon Binder, Jasper Drengler, Bob Ferrari, Edmund Poplawski, Jay Walker

Directors Absent: All directors present

Staff Present: Frances Kelly, Megan McMahon, Ashley Eldridge, Deborah Cornelius, Art Garrett

Guests Present: John Pilger, Joe Sauter

A motion was made by Phil Mitchell and seconded by Bob Ferrari to accept the minutes from the March 18, 2014. Voting for favor: All in favor. Motion carries.

President's Report: As submitted by Diane Pilger

Treasurer's Report: As submitted by Ron Rust

A motion was made by Gregg Boss and seconded by Edmund Poplawski to accept the Treasurer's Report. Voting for favor: All in favor. Motion carries.

Executive Director's Report: As submitted by Frances Kelly

Marketing Report: As submitted by Darcy Marlett

Legal Report: As submitted by Art Garrett

- Covered additional information regarding the Scholarship committee and the Guild's options for giving out a scholarship.

Consent Agenda

A motion was made by Bob Ferrari and seconded to by Ron Rust to accept the consent agenda. Voting for Favor: All in favor. Motion Carries

Director Reports: All as submitted

- **Region 1**
- **Region 2**
- **Region 3**

- **Region 4**
- **Region 5**
- **Region 6**
- **Supplier Director**

Committee Reports: As submitted

- **Bylaw Report** As submitted by Jeremy Biswell
- **Ethics Committee Report** As submitted by Jeremy Biswell
- **Governance Report** As submitted by Jay Walker
- **Government Affairs** As submitted by Phil Mitchell
- **International Relation Report** As submitted by John Pilger
- **Membership Committee Report** As submitted by Bob Ferrari
- **NFPA 211** As submitted by Randy Brooks
- **NFPA 31** As submitted by John Pilger
- **NFPA 54** As submitted by Jim Brewer
- **Site Selection Report** As submitted by Diane Pilger
- **Technical Advisory Council Report** As submitted by Michael Segerstrom
- **Apprenticeship Committee Report** As submitted Jim Bostaph
- **Scholarship Committee Report** As submitted by Fred Joy

Old Business

- None submitted

New Business

- **Director Conflict of Interest Statement**
 - To be signed and submitted by all directors
 - No conflicts with disclosures
- **Electronic voting**
- **By-law change**

A motion was made by Edmund Poplawski and seconded by Ron Rust to send out the bylaw change to members to vote. All in favor. Motion carries.

- **NCSG employee handbook** – discussion of changes needed. Frances will make updates and distribute to board prior to August meeting.
- **Uniform anniversary date**

A motion was made by Gregg Boss and seconded by Bob Ferrari to change the anniversary date to a date subsequent to the end of the fiscal year (such date to be determined by the NCSG staff) for the payment of NCSG member annual dues. All in Favor. Motion Carries

- **Proposals of Byron Schramm of Midtown Sweeps** - Letter read and discussed by members of the board.

- **Scholarship Committee discussion** - Ron Rust to looking into creating a separate foundation for the scholarship. Fred Joy to rewrite proposal.

A motion was made by Bob Ferrari for the board to go into executive session at 10:28

Regular session was resumed at 11: 25

- **Next Meeting**
 - **Budget Meeting, August 21-22, Plainfield, IN**
 - **Fall Meeting, November 19, 10:00 am EST**

Meeting recessed at 11: 34

Meeting reconvened at 2:00

- Ginny Heagney's Convention Proposal

A motion was made by Bob Ferrari and seconded by Phil Mitchell to award Ginny Heagney 3,500 dollar bonus for her services at the 2014 Convention and Trade Show. All in favor. Motion passed.

Diane Pilger resigned as President of the National Chimney Sweep Guild.

Meeting adjourned at 2:09