

National Chimney Sweep Guild
Board of Directors Meeting
May 7, 2013
CSIA Technology Center, Plainfield, IN

President Diane Pilger called the meeting of the National Chimney Sweep Guild Board of Directors to order at 8:00am.

Directors Present: Jeremy Biswell, Gregg Boss, Jasper Drengler, Bob Fleer, Ken Hoelscher, Fred Joy, Phil Mitchell, Diane Pilger, Edmund Poplawski, Ron Rust, Jay Walker (ex-officio)

Directors Absent: None Absent

Staff Present: Melissa Heeke, Ashley Eldridge, Candice Bradbury, Debbie Cornelius and Art Garrett

Guests Present: John Pilger

A motion was made by Phil Mitchell and seconded by Edmund Poplawski to approve the minutes of the April 2013 meeting. Voting in favor: All in favor. Motion carries.

President's Report: As submitted by Diane Pilger. ([President's Report. pdf](#))

Treasurer's Report: As presented by Bob Fleer.

A motion was made by Bob Ferrari and seconded by Ron Rust to accept the Treasurer's Report as presented.

Executive Director's Report: As submitted by Ashley Eldridge, Interim. ([Executive Director's Report. pdf](#))

Legal Report: As submitted by Art Garrett.

A motion was made by Bob Fleer and seconded by Ken Hoelscher to accept the [consent agenda \(.pdf\)](#) as presented with the addition of the Supplier Representative's report. Voting in favor: All in favor. Motion carries.

Old Business

- None submitted.

New Business

The board went into executive session at 8:19am.

- Employee handbook – Vacation
- Maternity Leave policy

Executive session closed at 9:25am.

Acceptance of Director Conflict of Interest Statements

Board members disclosed personal and professional affiliations which may pose potential conflicts.

- A discussion was held the development and funding of a potential systems-based business education program.

- A discussion was held regarding membership recruitment.

A motion was made by Ken Hoelscher and seconded by Gregg Boss to adjourn the meeting. Voting in favor: all in favor. Motion carries.

The meeting was adjourned at 10:18 am.