

National Chimney Sweep Guild
Board of Directors Meeting
August 22, 2014 – 9 a.m. EST
Plainfield, Indiana

President Jeremy Biswell called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9:04.

Directors Present: Diane Pilger, Jeremy Biswell, Gregg Boss, Fred Joy, Phil Mitchell, Ron Rust, Kevon Binder, Jasper Drengher, Bob Ferrari, Edmund Poplawski, Jay Walker

Directors Absent: All directors present

Staff Present: Megan McMahon, Ashley Eldridge, Darcy Marlett

Guests Present: Jim Gillam, Jerry Isenhour, Randy Brooks, Jim Bostaph. All guests were present via Google Meetings.

A motion was made by Ron Rust and seconded by Phil Mitchell to accept the minutes from the May 20, 2014: All in favor. Motion carries.

President's Report: As submitted by Jeremy Biswell

Treasurer's Report: As submitted by Ron Rust

A motion was made by Edmund Poplawski and seconded by Fred Joy to accept the Treasurers Report. All in favor. Motion carries.

Executive Director's Report: As submitted by Frances Kelly

Marketing Report: As submitted by Darcy Marlett

Legal Report: As submitted by Art Garrett, summary given by Tracy Marshall via phone conference

- Additional discussion was held between Ms. Marshall and the board regarding the filing for the 501c3

Consent Agenda

A motion made by Fred Joy and seconded by Bob Ferrari to accept the consent agenda. All in favor. Motion carries.

Director Reports: All as submitted

- **Region 1**
- **Region 2**
- **Region 3**
- **Region 4**
- **Region 5**

- **Region 6**
- **Supplier Director**

Committee Reports: As submitted

- **Bylaw Report** as submitted by Jasper Drengler
- **Ethics Committee Report** as submitted by Andy Raycroft
- **Governance Report** as submitted by Jay Walker
- **Government Affairs** as submitted by Phil Mitchell
- **International Relations Report** as submitted by John Pilger
- **Membership Committee Report** as submitted by Bob Ferrari
- **NFPA 211** as submitted by Jim Brewer
- **NFPA 31** as submitted by John Pilger
- **NFPA 54** as submitted by Jim Brewer
- **Technical Advisory Council Report** as submitted by Michael Segerstrom
- **Apprenticeship Committee Report** as submitted by Jim Bostaph
- **Scholarship Committee Report** as submitted by Fred Joy

Old Business

- NCSG employee handbook

A motion was made by Greg Boss and seconded by Fred Joy to accept the new employee handbook. All in favor. Motion carries.

- Uniform anniversary date – discussion to continue with changing to a universal annual renewal date as voted on at the last Guild meeting. Staff will communicate the change to the membership. Board members will be provided talking points in case they receive questions from members.
- Scholarship committee and c(3) designation- Fred Joy brought the board up to date regarding progress and distributed a sample application and application guidelines.
- Tom Grandy CDs – board discussed how these were utilized previously as a member benefit. Board decided to proceed with offering this as a member benefit again.

New Business

- **Approval of the Fiscal Year 2014-2015 budget**

A motion was made by Bob Ferrari and seconded by Phil Mitchell to accept the Fiscal Year 2014-2015 budget. All in favor. Motion carries.

- **Election of officers:**
 - **Vice President**

Jasper Drengler was nominated for the office of Vice President by Edmund Poplawski

- **Secretary**

Greg Boss was nominated for the office of Secretary by Edmund Poplawski

A motion was made by Ron Rust and seconded by Bob Ferrari to accept the slate of officers. All in favor. Motion carries.

- **ESCHFOE past president policy**

A motion was made Kevon Binder and seconded by Gregg Boss to accept the new ESCHFOE past president policy. All in favor. Motion carries.

- **Business courses and seminars-** Discussion on development of business courses and seminars for members as a member benefit.
- **By-law change**

A motion was made by Edmund Poplawski and seconded by Bob Ferrari to accept the new bylaw change. All in favor. Motion carries.

- **Discount agreement with CSIA-** A copy of the discount agreement was provided to the board and discussed. CSIA may seek to increase the current flat monthly amount in fiscal year 2015-16.
- **Next Meeting:**
 - **November 19, 10 a.m. - noon EST online**

Meeting recessed by Jeremy Biswell at 10:11

Meeting reconvened at 10:24

A motion was made by Ron Rust and seconded by Phil Mitchell to adjourn the meeting.

Meeting adjourned 10:25