

National Chimney Sweep Guild
Board of Directors Meeting
August 17, 2012 – CSIA Technology Center, Plainfield, IN

President Walker called the meeting of the National Chimney Sweep Guild Board of Directors to order at 8:35 am Eastern.

Directors Present: Jeremy Biswell, Dennis Dobbs, Bob Ferrari, Bob Fleeer, Ken Hoelscher, Fred Joy, Phil Mitchell, Mark Maynard, Diane Pilger, Edmund Poplawski, Jay Walker and Randy Brooks (ex-officio)

Directors Absent: None.

Staff Present: Mark McSweeney, Melissa Heeke, Ashley Eldridge, Candice Bradbury, Debbie Cornelius and Tracy Marshall, Esq. (via conference call)

A motion was made by Dennis Dobbs and seconded by Fred Joy to approve the minutes of the May 2012 meeting. Voting in favor: All in favor. Motion carries.

President's Report: As submitted by Jay Walker. He added that Rob Lindemann has been appointed as Public Awareness Task Force Chair.

Treasurer's Report: As presented by Mark Maynard.

A motion was made by Mark Maynard and seconded by Phil Mitchell to transfer an additional \$30,000 from the current year's projected operating surplus into NCSG's reserve fund. Voting in favor: All in favor. Motion carries.

A motion was made by Edmund Poplawski and seconded by Ken Hoelscher to accept the Treasurer's Report as presented. Voting in favor: All in favor. Motion carries.

Executive Director's Report: As submitted by Mark McSweeney. He added that the trial membership recruitment campaign is off to a good start. A discussion was held regarding sales for the Branson trade show. He also added that he and Jay Walker will be attending ESCHFOE in Austria in September.

Legal Report: As submitted by Keller & Heckman LLP. Mark McSweeney added that Art Garrett will be at the office for the regularly-scheduled legal audit in November.

A motion was made by Fred Joy and seconded by Bob Ferrari to accept [the consent agenda](#) as presented. Voting in favor: All in favor. Motion carries.

Committee Reports

Bylaw Report: As submitted by Diane Pilger.

Governance Report: As submitted by Randy Brooks.

Convention Site Selection Committee: As submitted by Diane Pilger. Pilger shared that the 2015 convention will be held in Lancaster, PA, February 18-21.

NFPA 31: As submitted by John Pilger.

PSA Task Force Report: As submitted by Melissa Heeke

Public Awareness Task Force Report: As submitted by Rob Lindemann

Government Affairs Report: As submitted by Phil Mitchell. Mitchell added that he is researching new Federal gas efficiency standards which will be effective beginning in May 2013.

Ethics Committee Report: As submitted by Mark Stoner.

Membership Committee Report: As submitted by Bob Ferrari. A discussion was held regarding membership recruitment incentives for state guilds and associations.

Technical Advisory Council Report: As presented by Dennis Dobbs. He asked that NFPA 211, 31 and 54 representatives submit reports to *Sweeping* sharing news from their committee meetings.

Old Business: None submitted.

New Business

A motion was made by Bob Ferrari and seconded by Phil Mitchell to approve the Fiscal Year 2012-2013 budget as presented. Voting in favor: All in favor. Motion carries.

A motion was made by Dennis Dobbs and seconded by Diane Pilger to approve the revisions to the Director's Code of Ethics. Voting in favor: All in favor. Motion carries.

The next meeting of the board of directors is a teleconference scheduled for Wednesday, November 7, 2012 at 9:00 am Eastern.

A motion was made by Phil Mitchell and seconded by Ken Hoelscher to adjourn the meeting. Voting in favor: all in favor. Motion carries.

The meeting was adjourned at 9:50am.